

**Minister's Office
Ministerial Decision**

Minister of Human Resources and Social Development,
Based on authorities duly granted to him.

Having reviewed the organizational regulations for Rehabilitation of Non-Governmental Disabled Persons Centers issued under Council of Ministers Decision No. (391) dated 04/ 09/ 1433 H, and according to Article (43) thereof,

Based on what was presented by the Deputy Minister for "Social Development" and **Decides as follows:**

First: The implementing rules of the organizational regulations for Rehabilitation of Non-Governmental Disabled Persons Centers, as amended, and the attached annexes are to be approved.

Second: The competent department shall review and evaluate application of these rules every two years from the date of issuance, or whenever needed.

Third: This decision shall be communicated to whoever is required to enforce it.

Best regards,

Minister of Human Resources and Social Development

Eng. Ahmed bin Suleiman Al-Rajhi

(Signed)



Human Resources and
Social Development

Ministry of Labor and
Social Development
Minister's Office / 1
Issuance No: 27120
Date: 09/ 02/ 1440
Attachments: 39
Vision 2030

**Amended Implementing Rules for the Organizational Regulations for
Rehabilitation of Non-Governmental Disabled Persons Centers, issued
under the Minister of Labor and Social Development Decision No.
(27120) dated 09/ 02/ 1440 H**



Chapter (1) (Objectives & Definitions)

Article (1):

These regulations aim to organize Rehabilitation of Non-Governmental Disabled Persons Centers, encourage the private sector to participate in the care and rehabilitation of persons with disabilities, and develop programs and services provided to them.

Article (1)

Regarding implementation of Article (1) of the regulations:

The ministry, through these rules, aims to organize Rehabilitation of Non-Governmental Disabled Persons Centers, encourage the private sector to participate in the care and rehabilitation of persons with disabilities, and develop programs and services provided to them.

Article (2):

The following terms and phrases- wherever stated in this regulation- shall have the meanings ascribed to them, unless the context requires otherwise.

Ministry: The Ministry of Labor and Social Development.

Minister: The Minister of Labor and Social Development.

Deputy ministry: The Deputy Ministry for Welfare and Social Development Affairs.

Competent Department: General Department for the Welfare and Rehabilitation of Persons with Disabilities.

Person with disability: Every person who has a partial or total impairment in his/ her physical, sensory, communicative, educational or psychological abilities; to the extent that it reduces his/ her ability to meet his/ her normal requirements in circumstances compared to those of his/ her peer with no disability.

Center: the non-governmental rehabilitation center, which includes private and special centers, profit or non-profit, that work in the field of care and rehabilitation of persons with disabilities.

Professional rehabilitation: training the person with disability to acquire a profession commensurate with his/ her abilities.

Social rehabilitation: caring for the persons with severe social, psychological and health disability, developing the social abilities and communication skills, interacting with them in their surrounding community, both internally and externally, and providing the accommodation they need and the like.

Day care: a set of training and rehabilitation programs, and various skill development programs that are provided for persons with disabilities in morning and evening periods.

Article (2)

Regarding implementation of Article (2) of these regulations:

The following terms and phrases- wherever stated in this regulation- shall have the meanings ascribed to them, unless the context requires otherwise.

Ministry: The Ministry of Labor and Social Development.

Minister: The Minister of Labor and Social Development.

Deputy: The Deputy Ministry for Social Welfare and Family.

Competent Department: Private Rehabilitation Department.

Person with disability: Every person who has a partial or total impairment in his her physical, sensory, communicative, educational or psychological abilities; to the extent that it reduces his/ her ability to meet his/ her normal requirements in circumstances compared to those of his/ her peer with no disability.

Center: The non-governmental rehabilitation center, which includes private and special centers, profit or non-profit, that work in the field of care and rehabilitation of persons with disabilities.

Professional rehabilitation: training the person with disability to acquire a profession commensurate with his/ her abilities.

Social rehabilitation: caring for the persons with severe social, psychological and healthy disability, developing the social abilities and communication skills, interacting with them in their surrounding community, both internally and externally, and providing the accommodation they need and the like.

Day care: a set of training and rehabilitation programs, and various skill development programs that are provided for persons with disabilities in morning and evening periods.

Chapter (2)

(Competences of the centers and general conditions for admission)

Article (3):

The centers- each according to its type- are concerned with admission of the following categories:

1. Persons who are receptive to professional rehabilitation in professional rehabilitation centers and departments.
2. Persons with severe and double disabilities, or multiple disabilities, in social rehabilitation centers and departments.
3. Persons with severe, moderate, double or multiple disabilities, in day care centers and departments during specific morning and evening periods.

The implementing rules of these regulations shall determine the necessary conditions and controls therefor.

Article (3)

Regarding implementation of Article (3) of these regulations:

The centers are concerned with admitting persons with disabilities who do not benefit from integration programs in education, or special education institutes. They can benefit from the centers according to the conditions of admission as follows:

1. Professional rehabilitation centers: where persons with disabilities who can benefit from the available professional rehabilitation programs are admitted.
2. Social rehabilitation centers: where persons with severe disabilities, those with double or multiple disabilities and in need of accommodation services, are admitted.
3. Day care centers: where persons with severe, moderate, double, or multiple disabilities who suffer from intellectual disabilities are admitted for morning and evening periods of at least five hours in

each, provided that the state will pay the fees for the care and rehabilitation of beneficiaries for one period only.

Article (4):

The following conditions shall be observed upon admission to the centers:

1. The person with disability shall be clear of communicable or infectious diseases.
2. If the person with disability suffers from epilepsy, or mental or behavioral disorders, then his/ her condition shall be stable and under control so that he/ she does not pose a danger to himself/ herself or others.

Article (4)

Regarding implementation of Article (4) of these regulations:

The persons with disabilities shall be clear of communicable or infectious diseases, including diseases that prevent admission to the centers as specified in the conditions for admitting persons with disabilities in non-governmental day-care centers, mentioned in Annexes No. (2) Clause (II) paragraph (7). This is established by a recent medical report issued by a governmental or private hospital accredited to the Ministry.

Chapter (3)

(Centers licenses and procedures)

Article (7):

The applicant shall be given a temporary license for a period of at most one year from the date of issuance.

Article (5)

Regarding implementation of Article (7) of these regulations:

The applicant shall be given a temporary license for a period of at most one Hijri year from the license issuance date: for preparing and equipping the center and providing the required cadres. This license does not authorize the applicant to engage in activity. The expiration of the temporary license does not preclude the possibility of renewing and reviewing the application.

Article (12):

The center is not entitled to announce or publicize itself or the services it provides unless given the temporary license, and within the limits determined by the competent department.

Article (6)

Regarding implementation of Article (12) of these regulations:

The center may not launch any commercial advertisements unless given the following:

1. Temporary license;
2. The approval by the sub-committee in the region of the advertisement content.

Article (6):

The center may not be opened unless provided a license from the competent department in accordance with the conditions set forth in these regulations and the implementing rules thereof.

Article (7)

Regarding implementation of Article (6) of these regulations:

1. The center shall obtain a final license before performing the activity.
2. The Center is not entitled to receive cases before obtaining the final license, whatever the justifications.



Article (11):

The final license shall be given upon completion of furnishing, equipment and employment. The final license duration shall be five renewable years.

Article (8)

Regarding implementation of Article (11) of these regulations:

1. The final license shall be given upon completion of furnishing, equipment, employment and all the necessary conditions. Duration thereof shall be five renewable years, provided that the application for renewal is submitted at least one hundred and eighty days before the expiry date. In the event that the application is late, it shall be referred to the penal committee as stipulated in Article (32) of the organizational regulations for Rehabilitation of Non-Governmental Disabled Persons Centers.
2. Annex No. (1)- The procedural guide for opening private day care centers- clarifies the procedures for opening centers, the requirements for primary and final licenses, specifications for appropriate buildings, the requirements for establishing the center, and conditions for providing the service.

Chapter (4)

(Center ownership and management)

Article (8):

The following conditions shall be met for natural persons who desire to open a center for the rehabilitation of persons with disabilities:

1. The applicant shall be one of the specialized or the experienced in this field; otherwise, he/ she shall seek the assistance of specialists in the field of disability and rehabilitation.

2. The applicant may not previously be convicted of a crime involving dishonor or dishonesty, unless he/ she has been discharged, or at least three years have passed since charging.
3. The applicant may not be previously subject to disciplinary dismissal from governmental service, save that at least three years have passed.

Article (9)

Regarding implementation of Article (9) of these regulations:

A natural person is authorized to open a rehabilitation center for persons with disabilities, as long as the following conditions are met:

1. The applicant shall be a Saudi.
2. The applicant shall be specialized or experienced in the field of care and rehabilitation of persons with disabilities for a period of no less than two years and holds a university qualification in one of the (health, educational, social, psychological, and administrative) specializations. Otherwise, the applicant shall seek the assistance of specialists in the field of disability and rehabilitation to manage the center.
3. The applicant may not be a governmental employee.
4. The applicant shall have independent commercial register.
5. The applicant may not be previously convicted of a crime involving dishonor or dishonesty, unless he/she has been discharged, or at least three years have passed since charging.
6. The applicant may not be previously subject to disciplinary dismissal from governmental service, save that at least three years have passed.
7. The applicant's previous license may not be canceled due to a violation of the work mechanism and instructions or breach of the professional ethics.

8. A financial guarantee shall be required when applying for opening a day care center or professional rehabilitation of one hundred thousand riyals, and three hundred thousand riyals when applying for opening a social rehabilitation center.

Article (9):

The following conditions shall be fulfilled for legal persons who desire to open a center for the care and rehabilitation of persons with disabilities:

1. The legal person shall be Saudi or has an investment license in KSA in accordance with the Foreign Investment Law.
2. Administration of the center shall be separated from the organizational management of the legal person.
3. The remaining time- from the period specified for the legal person according to his/ her approved regulations- may not be less than the license period.

Article (10)

Regarding implementation of Article (9) of these regulations:

The following conditions shall be fulfilled for legal persons who desire to open a center for the care and rehabilitation of persons with disabilities:

1. The legal person shall be Saudi or foreigner holding an investment license in KSA in accordance with the Foreign Investment Law.
2. The legal person shall have independent commercial register.
3. The administration of the center shall be separated from the organizational management of the legal person.
4. The remaining time- from the period specified for the legal person according to his/ her approved regulations- may not be less than the license period. The Minister or his deputy make exceptions.
5. The Saudi investor is required to provide a financial guarantee for each license of one hundred thousand riyals when submitting the

application to open a day care center or professional rehabilitation, and three hundred thousand riyals when applying for opening a social rehabilitation center.

6. A financial guarantee of the non-Saudi investor is required amounting to one million riyals for each license.

Article (10):

The manager of the center, from either gender, shall fulfill the following:

1. He/ she shall be Saudi. An exception can be made in case of non-Saudi.
2. He/ she shall hold a university degree or the equivalent thereto.
3. He/ she shall have at least two years' experience in this field.
4. He/she shall meet the provisions of paragraphs (2) and (3) of Article (8) of this regulation.
5. The Ministry agrees to appoint him/ her.

Article (11)

Regarding implementation of Article (10) of these regulations:

The manager of the center, from either gender, shall fulfill the following:

1. He/ she shall be Saudi. An exception can be made in case of no Saudi, after verification by the competent authorities.
2. His/ her university degree or the extra academic degree shall be related to the nature of the work of the center.
3. He/ she have experience- of at least two years in the field of care and rehabilitation of persons with disabilities.
4. He/she shall meet the provisions of paragraphs (2) and (5) of Article (9) of these rules.
5. He/ she shall be fully dedicated to the management of the center.
6. He/ she shall have full powers to exercise his/ her responsibilities.
7. The competent department agrees to appoint him/her.

Article (13):

Neither may the ownership of the center be transferred, nor location, programs or provided services changed unless written approval by the competent department is given.

Article (12)

Regarding implementation of (Article 13) of these regulations:

1. Neither may the ownership of the center be transferred, nor location, programs or provided services changed unless written approval by the competent department and necessary licenses from the competent authorities are obtained.
2. The conditions and controls specified in these regulations shall be applied to the new owner, place, or program
3. A financial clearance between the first and second owners certified by the Ministry's office in the region shall be provided.
4. In the event of transfer of ownership, the transfer date shall be determined and all rights, duties and entitlements between the two parties considered thereupon.

Chapter (5)

(Professional rehabilitation centers)

Article (14):

Professional rehabilitation centers

The categories of persons with disabilities that can be admitted to these centers are:

1. Persons with physical or motor disabilities, that is, those with amputation of the upper or lower limbs, the paralyzed, or those with physical deformities and impairments.
2. Persons with sensuously disabilities, that is to say: deaf, dumb, deaf-deaf, hard of hearing, speech impaired, blind and visually impaired.



3. Persons with mentally disabilities, such as: the mentally retarded with a slight degree, and those with minor mental disorders.
4. Persons with multiple disabilities, whose disabilities do not prevent them from benefiting from professional rehabilitation programs.
5. Any other category that can benefit from professional rehabilitation programs.

Article (13)

Regarding implementation of Article (14) of these regulations:

Professional rehabilitation centers are concerned with admission of persons with the following disabilities:

1. Physical or motor disabilities, such as amputation of the upper or lower limbs, the paralyzed, or physical deformities and impairments.
2. Sensuously disabilities, that as: deaf, dumb, deaf and dump, impaired of hearing, speech impaired, blind and visually impaired.
3. Mentally disabilities, such as: the mentally retarded with a slight degree, provided that the IQ may not be less than 50 degrees.
4. Multiple disabilities that do not prevent the disabled from benefiting from professional rehabilitation programs.
5. Any other disability- the competent department considers- with which the disabled person can benefit from professional rehabilitation programs, including but not limited to: kidney failure, sickle cell anemia, cancer and heart diseases.

Article (15):

Admission to these centers requires the following:

1. The person with disability shall have completed fifteen years of age, and not exceeded forty-five upon applying to the center. An exception can be made to these two limits if he/ she can obviously benefit from professional rehabilitation programs.
2. The person with disability shall prove eligibility for professional rehabilitation through the undergone medical, psychological, social and occupational examinations.

Article (14)

Regarding implementation of (Article 15) of these regulations:

Admission to these centers requires the following:

1. The person with disability shall have completed fifteen years of age, and not exceeded forty-five upon applying to the center. An exception can be made to these two limits if he/ she can obviously benefit from professional rehabilitation programs in accordance with criteria determined by competent department.
2. The person with disability shall prove eligibility for professional rehabilitation through the undergone medical, psychological, social and occupational examinations accompanied by recent medical reports prepared by governmental or private hospitals approved by the Ministry.

Article (16):

The center serves persons with disabilities who are covered by its services with professional, social, psychological, educational, health and recreational care program providing the tools, equipment and services necessary for rehabilitation.

Article (15)

Regarding implementation of (Article 16) of these regulations:

The professional rehabilitation centers provide the following services:

1. Preparing and implementing professional, social, psychological, educational, and health rehabilitation programs, while providing the tools, equipment, materials, and means necessary for rehabilitation.
2. Preparing and implementing social and psychological counseling programs for a person with disability and his/ her family that contribute to developing his/ her capabilities to achieve his/ her natural integration in various aspects of public life, and to minimize the negative effects of disability.
3. Preparing and implementing literacy programs for those in need.
4. Preparing and implementing programs of cultural, sporting and recreational activities, so that a person with disability can participate in them inside and outside the center, in a manner commensurate with his/ her abilities.

Article 17:

The Center undertakes, when needed, to provide internal accommodation to house trainees with disabilities, while providing accommodation, clothing and other necessary services.

Article (16)

Regarding implementation of (Article 17) of these regulations:

The professional rehabilitation center commits- when needed - to provide adequate internal accommodation in compliance with the standards of universal access, to house those who desire to have trained persons with disabilities coming from outside the center of the city, while providing care, subsistence, clothing and other necessary services.

Article (18):

The center undertakes to:

1. Prepare plans and curricula for professional rehabilitation, present the same to the Deputy Ministry for approval and, then, commit to implementing them.
2. Conduct tests and (quarter or annual) appropriate evaluation methods under the supervision of the Deputy Ministry, to assess the level of achievement for persons with disabilities covered by its services.
3. Grant the trainee with disability at the end of each passed course a graduation certificate approved by the Deputy Ministry.

Article (17)

Regarding implementation of (Article 18) of these regulations:

1. The center shall provide various professional training programs, as determined by the competent department, in accordance with the needs and requirements of the labor market and developments of the field of professional training and rehabilitation, and as appropriate with the capabilities and abilities of persons with disabilities, taking into account the following:
 - a. The rehabilitation plans and programs shall include a detailed description, goals, duration, and the number of theoretical and practical hours of each program, the distribution of the content to the training year. Such plans and programs shall be submitted to the competent department for approval, and implementation thereafter.
 - b. The (monthly, quarterly or annual) tests and evaluation methods shall be appropriate as determined by competent department to assess the level of achievement.
2. The private sector shall be asked to employ the person with disability having graduated in posts that suit his/ her qualifications.

Article 19:

The centers shall exert their efforts to train the persons with disabilities, and work to employ them, taking into consideration the following:

1. Training in these centers is carried out according to the needs of the labor market, developments in the field of training and professional rehabilitation, and as appropriate with the capabilities and abilities of persons with disabilities.
2. These centers conduct external field training for the enrolled persons with disabilities with appropriate governmental agencies and private sector institutions and companies, which are expected to employ graduates.

3. The centers, in coordination with the Deputy Ministry, shall prepare follow-up reports on their graduates, and on any difficulties that may encounter in order to avoid them.

Article (18)

Regarding implementation of (Article 19) of these regulations:

The professional rehabilitation centers exert their efforts in training persons with disabilities, and seek to employ them, taking into account the following:

1. The external field training shall be with the appropriate governmental and the private sector, which is expected to employ graduates.
2. Trainee with disability at the end of each passed course shall be granted a graduation certificate issued by the center according to a form prepared by the competent department. The deputy minister or his delegate shall approve such form.
3. The centers submit quarterly periodic follow-up reports to the competent department on those who have been recruited among the graduates detailing the difficulties they may face to avoid them, for a period of at least one year.

Chapter (6) (Social Rehabilitation Centers)

Article (20):

Social rehabilitation centers

Social rehabilitation centers admit severe, and multiple disability categories who cannot benefit from public or private education

programs or professional rehabilitation, provided that medical, psychological, social and occupational examinations so prove.

Article (19)

Regarding implementation of (Article 20) of these regulations:
Social rehabilitation centers are concerned with admission of persons with disabilities from the following categories:

Persons with severe, moderate, and multiple disabilities who cannot benefit from general education, special education, or professional training programs, and need accommodation services, provided that medical, psychological, and social examinations by a governmental or private hospital approved by the Ministry so prove.

Article (21):

These centers shall provide the following services:

1. Full accommodation including clothing and housing.
2. Health and psychological care.
3. Recreation and leisure.
4. Social rehabilitation through physical or functional therapy, occupational therapy (i.e. developing the organ's motor function, stimulating its natural functional performance with the help of some means or tools, and providing speech and speak difficulties treatment units), training of self-service, and other skills.
5. Having the persons with disabilities covered by the services of these centers socially integrated.

Article (20)

Regarding implementation of (Article 21) of these regulations:
Social rehabilitation centers provide the following services:

1. Full accommodation including clothing, subsistence and healthy nutrition, personal care and accessories.
2. Health, psychological, rehabilitative, curative and preventive care. These include physiotherapy, occupational therapy, functional therapy, nursing, speech therapy and others.
3. Social rehabilitation through training of self-service and other basic skills for daily life, and having persons with disabilities socially integrated.
4. Recreation and use of leisure.
5. Any other services needed by the resident person with a disability, provided that these services are provided through plans and programs prepared by the center, and presented to the competent department for approval and implementation thereafter.

Article (22):

These centers are obligated to providing the following health services:

1. Establishing isolation units for cases that might arise or require this, even for a temporary period.
2. Creating a clothes and equipment disinfection unit.
3. Fulfilling the necessary requirements to avoid the transmission of infection to others.
4. Furnishing an integrated kitchen for special meals in a way that meets the health conditions and the needs of those who benefit from the services of the center, according to norms recognized for them and as required by cases in the center.

Article (21)

Regarding implementation of (Article 22) of these regulations:

The social rehabilitation centers shall abide by the following:

1. Appointing a health professional to manage the center.
2. Appointing a doctor for medical supervision of the center.
3. Providing necessary medical devices and equipment.
4. Providing a sterilization unit for clothes, devices, medical and clinical supplies, or contracting with agencies licensed to provide such services.
5. Providing private rooms for isolation and superior observation rooms.
6. Providing emergency services and healthy nutrition as determined by the competent department.
7. Providing an internal pharmacy that meets the necessary conditions and specifications for this and contains all the medications that residents need.
8. Providing a sufficient number of doctors, nurses, technicians, and health aides to cover the need for medical and health services.
9. Adhering to the infection control standards and protocols as per the requirements of the Ministry of Health.
10. Providing a kitchen that meets all health and technical conditions for preparing, preserving and serving food.
11. Providing a laundry equipped with all devices and machines that provide cleaning, washing and ironing of clothes and covers of residents, or contracting with agencies to provide the same.
12. Committing to all procedures and requirements stipulated in the centers' annexes and procedural manuals.

Chapter (7)
(Day Care Centers)
Article (23):

Day care centers

Day care centers and divisions admits categories with severe, moderate, double or multiple disabilities, who cannot benefit from public or private education programs, or who have not reached the age of enrollment in public or private education from the indicated categories.

Article (22)

Regarding implementation of (Article 23) of these regulations:

For persons with disabilities to be admitted to day care centers, the following is required:

1. The eligibility requirements for admission referred to in Annex (2) of controls of state's responsibility for fees of beneficiary care and rehabilitation in rehabilitation of non-governmental disabled persons centers shall be fulfilled.
2. The beneficiary shall be from the category of persons with severe, moderate, double or multiple disabilities who suffer from mental retardation.
3. General education or special education programs are not benefited from.
4. The beneficiary may not be younger than two years old.
5. The IQ Score shall be less than 50 degrees according to the approved IQ measurements. If more, the beneficiary shall be directed to the Ministry of Education.
6. The beneficiary shall be clear of the following health problems:
 - a. Communicable or infectious diseases.
 - b. Diseases preventing entry to the center, such as (heart muscle weakness and pulmonary failure)
 - c. Intractable epilepsy.
 - d. Psychological disorders that pose a danger to oneself or others.
 - e. Behavioral disorders that pose a danger to oneself or others.



7. The center may register any beneficiary outside the program of state's responsibility for fees of beneficiary care and within the absorptive capacity, taking into account the remaining conditions of admission mentioned above.
8. There shall be submitted a recent medical report from a

Article (24):

These centers shall provide the following services:

1. Health and psychological care.
2. Recreation and use of leisure.
3. Rehabilitation care, such as:
 - Physical therapy
 - Occupational therapy.
 - Speech and speak defects programs.
 - Life skills training programs.
 - - Family and community counseling and awareness programs.

governmental or private hospital accredited by the Ministry, of no more than one year from the issuance date.

Article (23)

Regarding implementation of (Article 24) of these regulations:

Day care centers offer the following rehabilitation programs:

1. Health: including psychological services, behavior modification, nursing services, physical therapy, occupational therapy, speech and speak defects rehabilitation programs, and nutrition services.
2. Skills development: including self-reliance and independence development services.
3. Social and education activities: including special education programs, developing mental capabilities, developing integration, sporting activities, and family awareness.

Article (25):

The state shall bear the costs of care, rehabilitation and training of persons with disabilities who are receptive to rehabilitation and training in private centers, provided that they cannot join governmental rehabilitation and training centers. The Ministry shall develop the necessary mechanisms and controls, including determining the non-governmental centers to which they are transferred.

Article (24)

Regarding implementation of (Article 25) of these regulations:

The state shall bear the costs of caring for, rehabilitating and training persons with disabilities who are transferred to non-governmental rehabilitation centers according to the following conditions:

1. There shall be a sufficient financial provision to cover these costs, and pre-correlation with such costs before approval.
2. Joining government training and rehabilitation centers shall be unavailable then.
3. Eligibility requirements for admission shall be met.
4. The center shall have a final license from the ministry.



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5. Annex No. (2) Clarifies controls of state's responsibility for fees of disabled-person care and rehabilitation in rehabilitation of non-governmental centers.

Article (28):

The ministry may temporarily provide technical support to the centers and human cadres.

Article (25)

Regarding implementation of (Article 28) of these regulations:
Technical support includes training and consulting programs provided by the ministry, according to available capabilities.

Chapter (8) (Competent Committees)

Article (30):

A major technical committee shall be formed in the Ministry with various specializations. The number of its members may not be less than three who have experience or specialization in the field of caring for and rehabilitating the persons with disabilities. Such committee is responsible for perusing licensing applications and reviewing follow-up reports on these centers. Specialized sub-committees for men and women shall be separately formed in the ministry's offices in the regions. These committees are linked to the aforementioned main technical committee and their tasks are to periodically monitor the private rehabilitation centers in their service area, verify the proper application of these regulations, implementing rules, and decisions issued thereby, and submit periodic reports to the major committee.

Article (26)

Regarding implementation of (Article 30) of these regulations:

- I. The deputy shall form, under a decision of him, a major technical committee, with a duration of three years, renewable or extendable for a similar period. This committee shall consist of at least:
 1. Director of the private rehabilitation department as president;



2. A delegate from the private rehabilitation department as a member;
3. A delegate from the medical services as a member; and
4. An engineer from the project's management as a member;

To perform the following:

- a. Perusing the center licensing applications and deciding upon them after ensuring that they meet all necessary conditions and requirements.
 - b. Reviewing the periodic follow-up reports on those centers, preparing the necessary recommendations, and submitting them to the deputy to decide the necessary procedures.
 - c. Considering the violations committed in the centers and submitting the recommendation thereon to the violation committee referred to in Article (28).
- II. Specialized men's and women's sub-committees are to be separately formed in each of the Ministry's offices in the regions of KSA. These committees are technically linked to the major technical committee stipulated in paragraph (I) of this article, and its tasks are as follows:
1. Reviewing licensing applications for non-governmental rehabilitation centers submitted in their service area, checking the proposed buildings on basis of on-spot inspection, and submitting their recommendations and proposals to the technical committee.
 2. Periodically monitoring and evaluating non-governmental rehabilitation centers located in its service area.
 3. Verifying the proper implementation of the organizational regulations, implementing rules thereof, and the decisions issued pursuant thereto and taking the necessary measures in this regard.



4. Submitting to the major committee periodic reports on the field visits to these centers.
5. Controlling the violations to of the regulations, its implementing rules and the decisions issued as an implementation thereof and submitting this to the competent department.
6. Monitoring quality levels and work to develop them.

Article (31):

1. Whoever violates any of the provisions of these regulations shall be subject to one or more of the following penalties:
 - b. Alerting
 - c. Primary warning
 - d. Final warning.
 - e. Financial fine of an amount not less than (50,000) fifty thousand riyals for each violation. The fines shall be multiplied by the number of violations.
 - f. E- Nonrenewal or cancelation of the license.
1. The penalties mentioned in paragraphs (a), (b) and (c) of this Article shall be applied by a decision of the Deputy Ministry. As for the penalties mentioned in paragraphs (d) and (e), they shall be submitted to the minister for approval.

Article (27)

Regarding implementation of (Article 31) of these regulations:

1. Whoever violates any of the provisions of the regulation, its rules, and the decisions issued in implementation thereof shall be subject to one or more of the following penalties:
 - A. Alerting
 - B. Primary warning
 - C. Final warning.



- D. Financial fine of an amount of no less than (1000) one thousand and no more than (50000) fifty thousand riyal for each violation. The fines shall be submitted to the minister or his deputy for approval. The fines shall be multiplied by the number of violations.
 - E. Nonrenewal or cancelation of the license having approved by the minister of his deputy.
2. The penalties prescribed in paragraphs (a), (b), and (c) are implemented by the private rehabilitation department under a decision by the Deputy Ministry for Social Welfare and Family.

Article (32):

- 1. The minister shall form one or more committee, as needed, consisting of five members as follows:
 - A. One of the specialists in the field of care and rehabilitation of persons with disabilities in the Ministry.
 - B. One of the specialists from the private rehabilitation department in the ministry.
 - C. Three legal advisors from the Ministry and from a number of government agencies are chosen after coordination with the competent ministers, provided that the decision to form the committee provides for reserve members. The decision determines the reward of the members of the committee and the manner in which it will perform its work. This committee shall be reconfigured every three years, and its membership may be renewed only once.
- 2. This committee shall consider violations to these regulations and the implementing rules thereof, and apply the penalties contained therein to those who violate their provisions. It may seek the assistance of any of the specialists when needed. The meeting of the

committee may not be legal unless all the members are present and the respective resolutions shall be issued upon a majority vote. In the minutes of the committee, the dissenting opinion, if any, and the ground for each opinion shall be stated.

Article (28)

Regarding implementation of (Article 32) of these regulations:

1. One or more committees shall be formed, as needed, under a decision by the Minister, as follows:
 - A. One of the specialists in the field of persons with disabilities care and rehabilitation who get qualified in the Ministry by health specialties.
 - B. Member of the private rehabilitation department.
 - C. Legal adviser from the ministry.

- D. Two members from government agencies or related institutions (legal advisors) such as:
- Human Rights Commission
 - Ministry of Health
 - Ministry of Education
2. The two members stipulated in paragraph (d) shall be chosen after coordination with the competent ministers.
 3. The decision to establish the committee shall provide for reserve members.
 4. The decision determines the remuneration for the committee members and the manner of performing its work.
 5. This committee shall be reconfigured every three years, and its membership may be renewed only once.
 6. This committee shall examine violations to these regulations and implementing rules thereof and apply the penalties therein to those who violate their provisions.
 7. The committee has the right to seek the assistance of any specialists it deems necessary.
 8. Committee members meet as needed, provided that the number of its meetings does not exceed (6) times in the fiscal year.
 9. The meeting is deemed legal only if all its members are present, and its resolutions are made upon a majority vote.
 10. A minute of the committee meeting shall be prepared and the dissenting opinion, if any, and the ground for each opinion shall be stated.
 11. The center is notified of the committee's decision at its correspondence address, which is registered in the Ministry's records.

Article (33):

The decision of the committee mentioned in article (32) of these regulations can be objected before the minister within thirty days

from the notification date thereof. The immediate execution of the decision may not prevent objection within the period referred to above. The decision may be appealed before the Board of Grievances within sixty days from the date of notification of the minister's decision

Article (29)

Regarding implementation of (Article 33) of these regulations:

- The decision of the committee mentioned in Article (28) of these rules can be objected before the minister within thirty days from the notification date.
- The immediate implementation of the decision does not prevent the committee from objecting to it within the indicated period.
- The decision may be appealed before the Board of Grievances within sixty days from the date of notification of the minister's decision regarding the submitted objection.

Article (34):

If one of the licensing conditions for the owner of the center is not met, the committee formed according to Article (32) of these regulations may consider canceling the license.

Article (30)

Regarding implementation of (Article 34) of these regulations:

- If one of the licensing conditions for the owner of the center is not met (except for death), he/ she shall inform the sub-committee in writing within a period not exceeds ten working days.
- If the period granted to the owner of the center expires without rectifying the situation, the committee stipulated in Article (28) can

consider canceling the license or provide the appropriate recommendations

Chapter (9) Generals

Article (35):

1. In case of the owner of the center death, and there is an individual among the heirs that meets the conditions of the license, the heirs shall appoint him/ her having approved by the Ministry, and after due certification of the appointment.
2. In case of the owner of the center death, and there is no an individual among the heirs that meets the conditions of the license, the heirs shall appoint a representative who fulfills the conditions having approved by the Ministry, and after due certification of the appointment.

This shall be done within a period not exceeding six months from the death date. The manager of the center or whoever is appointed by the ministry shall supervise the center during that period.

Article (31)

Regarding implementation of (Article 35) of these regulations:

- If the owner of the center dies, one of the heirs may be appointed in his/ her place, provided that he/ she meets the conditions of the license and the heirs agree to his/ her appointment in place of the deceased, having approved by the Ministry, and after due certification of the appointment.
- If the owner of the center dies and the heirs do not meet those conditions, then the heirs shall appoint a representative who meets such conditions, having approved by the Ministry, and after due certification of the appointment. This shall be done within a period not exceeding one hundred and eighty days from the death date.

The manager of the center or whoever appointed by the ministry shall supervise the center.

- If the granted period- one hundred and eighty days- has ended upon the death of the center owner, and the center has not been transferred to an owner who meets the conditions, the committee stipulated in Article (28) will consider canceling the license.

Article (37):

In the event that the license is not renewed or cancelled, the center shall fulfill its obligations towards the families of its residents, or the beneficiaries of its services, and inform their guardians of the decision of nonrenewal or cancelation.

Article (32)

Regarding implementation of (Article 35) of these regulations:

In the event that the license is not renewed or cancelled, the center shall:

1. Fulfill its obligations towards the families of its residents or the beneficiaries of its services.
2. Inform the guardians of the beneficiaries and residents with the decision of nonrenewal or cancelation immediately upon issuance.
3. Avoid receiving any new cases.
4. Provide all required services, in case of nonrenewal, in a manner that achieves the safety of the beneficiaries and residents until the last day of the validity of the license.
5. Fulfill all financial obligations of the employees, in case of cancelation, and the financial dues resulting from the transfer of beneficiaries to other centers.

Article (38):

If any beneficiary of the services of the center is exposed to any damage or injury as a result of negligence or omission of the center, the penalty stipulated in these regulations shall be applied as

determined by the committee referred to in Article (32) of these regulations. If the beneficiary needs to be treated in one of the private or specialized hospitals, it shall be at the expense of the center, and this does not prevent claiming against the center for the legal consequences due to this damage or injury.

Article (33)

Regarding implementation of (Article 38) of these regulations:

If any beneficiary of the services of the center is exposed to any damage or injury as a result of negligence, omission or violence by the center's administration or one of its employees, the penalties stipulated in these rules shall be applied as determined by the committee stipulated in Article (28) of these rules. If the beneficiary is required to be treated in one of the private or specialized hospitals, it shall be at the expense of the center, and this does not prevent claiming against the center for the legal consequences due to this damage or injury.

Article (34)

Regarding implementation of (Article 39) of these regulations:

The Center may accept cash and in-kind donations and grants from inside KSA, after informing the donor of the centers' support received from the Ministry. No donations may be accepted from a foreign source unless the approval of the Minister is obtained. In addition, the center may not raise fund from any source by any means.

Article (35)

Regarding implementation of (Article 40) of these regulations:

- If the beneficiaries are 12 years old or less, the service can be provided in childhood centers for both genders, and they will be cared for in centers for male management or centers for female management.
- If the beneficiaries are over 12 years old, they will be cared for in male or female centers, according to the gender of the beneficiaries, independently.

Article (39):

The Center may accept cash and in-kind donations and grants from inside KSA. No donations may be accepted from a foreign source unless the approval of the Minister is obtained. In addition, the center may not raise fund from any source by any means.

Article (40):

If the beneficiaries of the center are of the two genders, then the center must provide its services for males completely separate from its services for females, while providing the manpower necessary to operate the center, each according to its gender. It is not permissible for any of the two genders to serve the opposite gender from those over the age of (12) years.

Article (41):

Professional rehabilitation centers may open social rehabilitation sections that include day care sections. Social rehabilitation centers may open professional rehabilitation sections that include day care sections, according to the specific rules and conditions for each type of rehabilitation, and after the approval of the Ministry. Yet the center becomes a comprehensive multi-service rehabilitation center.

Article (36)

Regarding implementation of (Article 40) of these regulations:

Professional rehabilitation centers can open a social rehabilitation section that includes a day care section. Social rehabilitation centers can open a professional rehabilitation section that includes a day care section according to the following controls:

1. The area of the center, its facilities and its material and human capabilities shall so tolerate.
2. All the conditions and controls determined for each type of center to be opened shall be met.
3. The competent department shall agree to this.

Annex No. (1), as Amended, of Implementing Rules for the Organizational Regulations for Rehabilitation of Non-Governmental Disabled Persons Centers, issued under the Minister of Labor and Social Development Decision No. (27120) dated 09/ 02/ 1440 H.

(Procedural Guide for opening private day care centers)

About the Private Day Care Centers:

These centers rehabilitate and train persons with disabilities, who suffer from severe and moderate disabilities, and do not benefit from integration programs in education or special education institutes and programs, through a number of (health, psychological, social, and educational) programs.

Private day care centers provide the following services:

- Physical therapy.
- Occupational therapy.
- Functional therapy.
- Speech and speak disorder treatments.
- Behavior modification programs.
- Social services.
- Educational services.
- Nursing services.
- Personal care.
- Any other specialized services after obtaining the ministry's approval.

Target categories in the private day care programs:

The target categories are determined, according to the eligibility criteria for admission, to be persons with disabilities, who suffer from severe, moderate, or double disability, who do not benefit from integration programs in education or special education institutes and programs, and who cannot be admitted to government day care centers.

Procedural steps for beneficiary access to day care services:

1. An application for enrollment shall be submitted on the Ministry's website, attached to a recent medical report prepared by a government or private hospital accredited by the Ministry, which report shall be of less than one year from the issuance date.

2. The application shall be reviewed by the competent department to consider the eligibility of the beneficiary for the service.
3. After reviewing the application, the beneficiary gets one of the following notifications:
 - Admission within the program of state's responsibility for fees of beneficiary care and rehabilitation.
 - Admission not included with the program of state's responsibility for fees of beneficiary care and rehabilitation.
 - Transfer to the Ministry of Education.
 - Apology for not meeting the conditions.
4. Registration in one of the private day care centers licensed by the Ministry.

Steps for approving the beneficiaries of the center and paying the dues

1. The sub-committee visits the center and approves the cases registered with the center based on admission eligibility notices.
2. At the end of the rehabilitation semester, the center submits admission notices along with the attendance and absence record to the subcommittee of the Ministry's office in the region.
3. The subcommittee approves the beneficiaries' data- having entered the main system, accompanied by the admission eligibility notices.

Procedural steps to apply for a primary license to open a private day care center:

- A. Application shall be submitted through the electronic portal and all necessary data completed.
- B. The private rehabilitation department reviews the application, and when the conditions for the application are met, the application shall be transferred to the sub-committee in the region.
- C. The sub-committee visits the site to discuss the possibility of primary approval of the building, and prepares a technical report containing the required notes and changes according to the approved field visit form, within a period of sixty days from the date of submitting the full required documents by the applicant to the sub-committee, such as: (street width, location sketch, copy of the e-response from the private rehabilitation department, and the applicant's data).
- D. After primary approval of the building by the major committee upon the recommendation of the sub-committee, the applicant will provide the following documents:
 - a. The documents to be presented by the natural person:
 1. A copy of the national ID card along with the original for conformity.



2. A copy of the independent commercial register along with the original for conformity.
 3. A copy of the documented and certified academic qualification and practical experience in the field of care and rehabilitation of persons with disabilities- if he/ she is the manager of the center - along with the original for conformity.
 4. The approved online application form.
 5. A letter from the civil defense ensuring safety and building suitability for the required activity.
 6. A copy of the building safety certificate from the municipality or an engineering office certified by the municipality along with the original for conformity.
 7. A copy of the building certified license from the municipality.
 8. A detailed drawing of the building showing the site, components, facilities, building surface, and total areas naming the blanks.
 9. Determination of the age and gender of the beneficiaries and the target categories of the center services (autism, Down syndrome, severe disability, double disability, etc.).
 10. Request for a security survey by the Ministry of Interior.
- b. to be submitted by the legal person:
1. A copy of the commercial register, a copy of the registration certificate for the private institutions and organizations, or a copy of the investment license for the foreign investor, provided that it shall be valid and presented along with the original for conforming.
 2. The documents mentioned in the category of natural person from paragraph 4 to 10
 3. The sub-committee prepares a technical report (an approved field visit form) attached to the application.
 4. The application shall be submitted- after conforming the documents submitted along with the originals- by the subcommittee of the Ministry's office to the major technical committee. If all the required

documents are fulfilled, the major technical committee shall review and decide on the application within sixty days from the reception date.

5. The applicant is to be granted a temporary primary license for a period of one Hijri year from the issuance date to complete the necessary processes for the center, be it furnishment, provision of the workforce and obtainment of the required documents and licenses, given the fact that this license does not authorize the center to receive and rehabilitate the beneficiaries. A final license shall be obtained. If the temporary license period expires without completing the requirements, the license is considered null and void.

Procedural steps to obtain a final or renewal license:

The applicant is to be granted a final license for a period of five years, the term of which commences from the issuance date and is renewable, provided that the following documents are submitted:

1. Temporary primary license.
2. All requirements and equipment and the previous notes and changes, if any, attached to the report of the sub-committee based on the field visit to the building.
3. Commercial registration certificate stating the name of the center and its activity.
4. A bank guarantee issued in name of the Ministry from one of the banks in KSA and is valid for a period of five years from the issuance date, in an amount of (100,000) one hundred thousand riyals per (200) beneficiaries or less, as per the absorptive capacity.
5. A permit from the civil defense indicating approval of the practice of the activity, which permit shall be annually renewed.
6. A list of job cadres, their qualifications and contracts, having reviewed by the subcommittee and approved by the director general of the Ministry's office in the region.

7. Occupational health card issued by the Saudi Commission for Health Specialties.

The minimum number of job cadres to be provided in day care centers

Such cadre is preferred to be among the qualified Saudis, or under the guarantee of the center in accordance with the laws of the Ministry of Labor and Sociable Development. The cadre can be summed up as follows:

1. A Director specialized in areas related to the rehabilitation of people with disabilities.
2. One HR employee per center.
3. One nursing specialist for each shift.
4. One physiotherapist for each (20) beneficiaries who need service.
5. One occupational therapist for each (25) beneficiaries who need service, or a physiotherapist in addition to a training course in the field of occupational therapy not less than 40 hours.
6. A special education teacher according to specialization or holder of post-bachelor diploma for each (5) beneficiaries with autism cases, or for each (8) beneficiaries for the rest of the disabilities.
7. Speech and speak therapist, one for each (20) beneficiaries who need service, or a speech and speak training instructor:
 - University degree in the following specializations:
 - Language and Speech Rehabilitation, Speech and Speak Rehabilitation, Hearing and Speech Disorder Treatment, Phonetics, Speech and Language Disorders, Speech Disorders, Speech Disorders, Language Disorders, Speak Disorders, Communication Disorders, Language and Communication Disorders.
 - University degree in addition to a diploma in the rehabilitation of language and speech of a period of no less than one and a half years.
 - University degree in the special education major in one of the following courses:

- Hearing disability.
- Mental/ Intellectual Disability.
- Behavioral disorders and autism.

In addition to a training course of no less than (70) hours in the field of speech and communication.

8. One psychologist for each (50) beneficiaries or less.
9. One social specialist for each (100) beneficiaries or less.
10. General technical supervisor for the services provided to the beneficiaries, one for each (100) beneficiaries or less, holding a university qualification in one of the specializations related to the rehabilitation of persons with disabilities with an experience of at least two years.
11. One social observer for every 100 beneficiaries or less.
12. Personal care worker for every (20) beneficiaries or less.
13. Security guard for each center.
14. A driver for each center.
15. An assistant for each bus driver to transport the beneficiaries, (in case of providing transportation service).

The building proposed to be an office for the center shall meet the following specifications:

1. The building shall be located in an appropriate site in terms of quietness and easy access. The building may not be near industrial areas or gas stations less than one kilometer distant.
2. Proportionality of its room, halls, facilities, their number, the quality of the provided services and the number of covered beneficiaries, or their absorptive-capacity-based beneficiaries shall be considered.
3. The building shall be in an independent with an area of no less than (500) square meters, or an entire floor of a commercial building with an area of no less than (600) square meters, provided that the entrances and elevators in the commercial building shall be

appropriate and an independent entrance provided. 10% exception thereto may be made based on a recommendation from the competent department that takes into account the need of the region and the interest of the beneficiary, and subject to the approval of the minister or his deputy.

4. The building shall be located on a street no less than (15) meters wide, subject to obtaining the approval of the municipality and the permission of the civil defense to practice the activity.
5. Safety and fire-fighting requirements are fulfilled according to civil defense regulations.
6. The building's furniture shall be of high quality, shall fulfill the safety of the beneficiary and may not pose a threat to the beneficiary.
7. Parking spaces for person with disabilities shall be provided (one parking for every 20 cases).
8. Suitable external spaces for green areas, not less than 10% of the total building area for outdoor activities, shall be provided, or a place allocated for activities and entertainment programs inside the building equivalent to 10% as a minimum of the building area.
9. All building facilities are structurally and electrically sound and well finished, and free from technical defects, taking into account the conditions of the target category with their services and requirements in terms of the safe environment for the beneficiary such as placing stairs and elevators, capacity of doors, equipping toilets, wall handles and so on, as required by the needs of persons with disabilities and their movements, by applying the universal access code. These matters shall be certified under a report from an approved engineering office.
10. A healthy source of drinking water shall be provided in every floor in the event of multiple floors.
11. Sufficient and appropriate number of elevators suitable for use shall be provided if the center consists of more than two floors or more.

12. All health and technical conditions in the sanitary installations shall be provided to prevent contamination or mixing with external sewage streams, provided that this is certified under a report by an approved engineering office.
13. CCTV for all facilities, corridors and arenas shall be provided to monitor the safety of the beneficiary while at the center. The respective records shall be maintained for a period of at least one hundred and eighty days. The records of surveillance for the women's department shall be kept with the women's sections.
14. The capacity of day care centers is to be determined as follows:

The area of the building area mentioned in the building license- the cellar is not counted within the area / 10), the result being the total capacity of all permitted cases to be joined to the center, whether covered by the program of state's responsibility for fees or other cases, taking into account the following conditions:

- A. The utilities area may not exceed 30% of the total building area.
 - B. If the calculation of the absorptive capacity contains a fraction, the fraction is closed to an integer.
 - C. 10% exception by the minister or his deputy may be made thereto based on a recommendation from the competent department that takes into account the region's need and the interest of the beneficiary.
15. The final license shall be granted within a maximum period of sixty days from the date of completion of all the necessary requirements, observations and documents, and the consent of the person authorized.
 16. The activity is carried out from the date of receipt of the original final license from the Ministry's office in the region, according to the approved receipt voucher.

Annex No. (2) as Amended, of Implementing Rules for the Organizational Regulations for Rehabilitation of Non-Governmental Disabled Persons Centers, issued under the Minister of Labor and Social Development Decision No. (27120) dated 09/ 02/ 1440 H.

(Controls of state's responsibility for fees of beneficiary care and rehabilitation in non-governmental day care rehabilitation centers for persons with disabilities)

Introduction:

These controls clarify the mechanism for the state to bear the fees for beneficiaries' care and rehabilitation in day care centers in accordance with Article No. (25) of Organizational Regulations for Rehabilitation of Non-Governmental Disabled Persons Centers and the implementing rules thereof.

Controls

- 1- The state shall bear the fees for beneficiaries' care and rehabilitation in the day care private centers holding final license per Article (25) of Organizational Regulations for Rehabilitation of Non-Governmental Disabled Persons Centers and the implementing rules thereof, according to the following:
 - a. The centers are not entitled to admit any beneficiaries before obtaining the final license.
 - b. The beneficiary shall have an eligibility notification from the Ministry.
 - c. Fees are calculated for cases that join the center after the beginning of the rehabilitation semester as commensurate as to the number of rehabilitation days from the beginning of the beneficiary enrollment to the end of the rehabilitation semester divided by the total of the rehabilitation semester days according to the following formula:
 - (The number of days from the date of enrollment of the beneficiary to the end of the rehabilitation semester/ the number of days of the rehabilitation semester) * 100An example If the beneficiary has spent (60) days after joining the center out of (120) days (the total days of the rehabilitation semester), then the calculation of fees will be based on the percentage of days spent at the center, which equals 50% of the dues $(60/120) * 100$. If the center's entitlement equals 50% of the rehabilitation semester fees and the fees for the rehabilitation semester are 20,000 riyals, the center is entitled to an amount of 10,000 riyals against the period spent by the beneficiary.

The state does not bear any fees for the cases that were enrolled in the center after half the rehabilitation semester has passed.

1. To admit persons with disabilities to day care centers, the following is required:



- a. The person with a disability shall obtain an admission eligibility notice from the Ministry- explaining the services that must be provided to him/ her.
 - b. The beneficiary shall be from the category of persons with severe, moderate, double or multiple disabilities who suffer from mental retardation.
 - c. Beneficiary does not benefit from education programs or special education institutes.
 - d. The beneficiary may not be under two years old.
 - e. If the beneficiaries are 12 years old or less, the service can be provided in childhood centers for both genders, and they will be cared for in centers for male management or centers for female management. If the beneficiaries are over 12 years old, they will be cared for in male or female centers, independently according to the gender of the beneficiaries.
2. The IQ Score shall be less than 50 degrees according to the approved IQ measurements. If more, the beneficiary is directed to education programs or special education institutes of the Ministry of Education.
 3. The beneficiary shall be clear of the following health problems:
 - A. Communicable or infectious diseases.
 - B. Diseases preventing entry to the center, such as (heart muscle weakness and pulmonary failure)
 - C. Intractable epilepsy.
 - D. Psychological disorders that pose a danger to oneself or others.
 - E. Behavioral disorders that pose a danger to oneself or others.A recent medical report from a governmental or private hospital is to be submitted and accredited by the Ministry, which report shall be of less than one year from the issuance date.
 4. The period of work for all private day care centers is approved according to the academic calendar approved by the Ministry of

Education from the beginning of the first semester until the end of exam days in the second semester, and at least five hours per day. The centers have the right to offer summer programs that are not included in the program of state's responsibility for fees of beneficiary care and rehabilitation in rehabilitation of non-governmental disabled persons centers, after obtaining the approval by the ministry of the program in terms of its duration and content. The summer semester fees are determined by agreement between the center and the beneficiaries.

5. The annual fees for non-governmental day care centers licensed by the Ministry after conducting an evaluation for each center are spent according to the following table:

| S/ N | Standard score for evaluation | Category | Basic fees for the rehabilitation year | *Physiotherapy service fees | *Occupational therapy service fees | *Speech and communication service fees | Autism | Transportation fees |
|---------|-------------------------------|---------------------------|--|-----------------------------|------------------------------------|--|--------|---------------------|
| 1 | 95% and over | (Category A+) outstanding | 29,000 | 1500 | 1500 | 1500 | 3000 | 5000 |
| 2 | 90-94.9% | (Category A) Excellent | 25,000 | 1500 | 1500 | 1500 | 3000 | 5000 |
| 3 | 80-89.9% | (Category B) very good | 21,000 | 1500 | 1500 | 1500 | 3000 | 5000 |
| 4 | 70-79.9% | (Category C) Good | 16,000 | 1500 | 1500 | 1500 | 3000 | 5000 |
| 5 | Less than 70% | (Category D) Pass | 11,000 | 1500 | 1500 | 1500 | 3000 | 5000 |

* The fees for these services are semester.

* The number of sessions- for each service- is not less than (20) sessions during the one rehabilitation semester.

- In the event that the center obtains a general evaluation of a pass grade (D), a warning will be given to improve the level, and if this is repeated in the next semester, the center shall be closed, and the license canceled.
- When the center obtains an evaluation of less than 75% in the total scores for measuring health indicators (physiotherapy, occupational therapy, speech and speak therapy, psychotherapy, and nursing services) during a specific semester, a warning shall be given to improve the level. If this is repeated in the next semester, a final warning shall be given, and the center closed, and the license canceled if the center continues with the same evaluation in the third consecutive semester.
- 1. In the event that the beneficiary withdraws, the fees will be paid according to the following:
 1. If the beneficiary withdraws before the end of the first month (30 days) from the center, no amount will be paid to the center then, and the beneficiary is entitled to join another center.
 2. If the beneficiary withdraws after the elapse of the first month (more than 30 days) from the date of joining the center, the fees are calculated on the basis of [(number of days of qualification (from the date of the beneficiary joining the center to the date of his/ her withdrawal)/ total days of the rehabilitation semester) * 100]. If the beneficiary joins another center, the fees may not be paid.
 3. In the event that the beneficiary withdraws due to force majeure event- estimated by the Deputy Minister for Social Welfare and the Family - the entitlement of the center is estimated according to the period the beneficiary spent at the center, and the beneficiary is entitled to join another center.
- 2. In the event of beneficiary absence:



1. In the absence of the beneficiary with an excuse, he/ she shall provide a proof thereof.
2. If the beneficiary's absence exceeds 35% of the number of days of any rehabilitation semester without an excuse, then his benefit from the program of state's responsibility for fees of beneficiary care and rehabilitation in the non-governmental day care rehabilitation centers in the next rehabilitation semester shall be suspended.
3. An evening rehabilitation shift shall be opened if technical cadres are available different than those of the morning shift in case shifts are consecutive. If the shifts are separated with a period of no less than (3) hours, then the same human cadres (in the same shift) are not prohibited, after obtaining approval of the Deputy Minister for Social Welfare and the Family.